



Shuter & Shooter
PUBLISHERS (PTY) LTD

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Dear Valued Customer

NOTIFICATION OF RELOCATION

We write to inform you that Shuter & Shooter Publishers will be relocating both its Head Office (currently at 110 CB Downes Road) and its Warehouse (currently at Plessislaer) to an exciting new premises located at 45 Willowton Road Pietermaritzburg, during the month of March 2023. For the first time in our history, publishing, customer services, administration and warehouse functions will all be located under one roof.

As a result, from 10th March 2023 to 30th March 2023 our Warehouse will temporarily operate at limited capacity with regards to picking, packing and dispatching of orders, as our stock will be in transit from our current Warehouse to our new premises.

Additionally, between 23rd March 2023 and 28th March 2023, our Customer Services will temporarily operate at limited capacity with respect to customer queries and processing of orders as they are relocated over this period.

We apologise to our new and loyal customers for any inconveniences that may result from this transition and assure you of our best efforts to restore our services as quickly as possible.

Yours sincerely

Sylvie Doarsamy
Customer Services Supervisor

